



भारतीय प्रौद्योगिकी संस्थान पटना
INDIAN INSTITUTE OF TECHNOLOGY PATNA

बिहटा, पटना-801106, बिहार, भारत
Bihta, Patna – 801106, Bihar, INDIA

E- Publishing mode

Tender Reference No.: IITP/S&P/NIQ/9/DN-85/2025-26

**Notice Inviting Tender for “Bedding including-
Mattress, Bedsheet, Pillow, Pillow Cover, Blanket”
at IIT Patna.**



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Bihta, Patna – 801 106, Bihar, INDIA

Tender Reference No.: IITP/S&P/NIQ/9/DN-85/2025-26

Date: 02/12/2025

Indian Institute of Technology Patna is in requirement of Bedding (Qty-1900) to cater the accommodation needs for the offline participants of Inter IIT Tech Meet 14.0 for 06 days on rent (09.12.2025 (FN) – 15.12.2025 (AN)) . Bedding including- 1 foam mattress, 1 cotton pillow with cover, 1 cotton bedsheet, 1 woollen blanket. Sealed quotation/ bids are invited for the purpose. The technical bid and the financial bid shall be submitted in separate sealed envelopes, both placed inside one sealed outer envelope clearly superscribed with the Tender No. and Name of Work into Tender Box of Stores and Purchase Section, 01st Floor, Admin building, IIT Patna.

Following must be super scribed on the sealed envelope:-

Very Short Term Tender for Bedding (Qty-1900) to cater the accommodation needs for the offline participants of Inter IIT Tech Meet 14.0 for 06 days on rent.	
Bedding includes- 1 foam mattress, 1 cotton pillow with cover, 1 cotton bedsheet, 1 woollen blanket	
Tender Reference No. IITP/S&P/NIQ/9/DN-85/2025-26	Dated: 02.12.2025
To, The Registrar, Indian Institute of Technology Patna kanpa Road, Bihta, Patna - 801106, Bihar, INDIA	
From: M/s _____ Address: _____ Contact No.: _____ Email ID: _____	

The Technical bids will be evaluated by the Technical Bid Evaluation Committee duly constituted by IIT Patna. Bidders may be present at the time of bid opening. Financial bids of only the technically accepted offers, who qualify shall be opened.

Name of the work	Bedding (Qty-1900), as per technical specifications mentioned in the tender to cater the accommodation needs for the offline participants of Inter IIT Tech Meet 14.0 for 06 days on rent . Bedding including- 1 foam mattress, 1 cotton pillow with cover, 1 cotton bedsheet, 1 woollen blanket.
Earnest Money Deposit	Rs. 85,500.00 (Rupees Eighty Five Thousand Only)
Delivery Schedule	On or before 09.12.2025 (FN)

Online EMD Submission: Bidder can submit their EMD online by visiting below link:

<https://www.onlinesbi.sbi/sbicollect/icollecthome.htm>

Note:- Tender Reference Number should be mentioned for the purpose of EMD submission. Following webpage may be referred for the instructions related to fee submission;

<https://www.iitp.ac.in/images/pdf/snp/SBI%20I-Collect.pdf>

The bidder claiming EMD exemption must enclose valid EMD exemption document like valid MSE (Micro and Small Enterprises) or Startup (recognized so by DPIIT) certificate.

Submission of Bids: Interested parties may view and download the tender document containing the detailed terms & conditions from the website; **Link** (<https://www.iitp.ac.in>)

This NIQ/Tender is being e-published on the Central Public Procurement Portal (CPPP) the tender shall be submitted offline only. No online bid submission is permitted.

1. Detailed Tender Documents may be downloaded from Institute website (<https://www.iitp.ac.in/>)
2. All details /document pertaining to the tender such as tender document, corrigendum and any further updates will be available only on IIT Patna website. Corrigendum and updates may also be published on CPPP, as applicable.
3. IIT Patna shall not be responsible for non-receipt of bid due to any reason.
4. The bid shall remain valid for 30 (thirty) days from the last date of submission.

CRITICAL DATES

Start date for submission of bids	02.12.2025 (05.00 PM)
Last Date & Time of Submission of Bids (Technical & Financial Bid)	05.12.2025 (05.00 PM)
Opening Date & Time of Bids	05.12.2025 (05:15 PM)
Venue of Tender Opening	Stores and Purchase Section, 01st Floor, Admin building, IIT Patna.
Address of Communication	The Registrar Indian Institute of Technology Patna Kanpa Road, Bihta, Patna, Bihar-801106 Phone: 06115-233-683 registrar@iitp.ac.in arsnp@iitp.ac.in

Sd./-
REGISTRAR , IIT PATNA

GENERAL TERMS AND CONDITIONS

1. **Rates:** Rates quoted for items must be on F.O.R basis for IIT Patna, on **DOOR DELIVERY** Basis, with break up as per details given in the price bid.
2. **EMD & Tender Fee:** EMD & Tender Fee (if any) should be submitted in the Institute's Account using i-Collect of SBI. The details may be seen on following webpage:
(<https://www.iitp.ac.in/images/pdf/snp/SBI%20I-Collect.pdf>).
In case of difficulty in SBI collect Link, EMD can also be paid directly into the Institute account. Bank details are as follows-
Institute Account name as per Bank record-Indian Institute of Technology Patna
Account No- 37956806500
IFSC Code-SBIN0017164
Note-Payment proof must be submitted along with Bid, Except in case of valid EMD exemption certificate.
3. **Delivery:** Unless otherwise stated Delivery, placement and arrangement of all bedding rolls shall be at IIT Patna and will have to be effected maximally on or before **09.12.2025 (FN)**. All aspects of safe delivery shall be the exclusive responsibility of the vendor. Since this is a rental service the bidder shall ensure clean, usable bedding sets and shall replace any defective items immediately (within 2 hours) upon intimation.
4. **GST Certificates & TDS:** Scanned Copy of GST Certificate must be submitted with technical bid. Appropriate GST deduction at source will be applicable.-
5. **Late and delayed quotation:** Late and delayed quotations will not be considered. In case any unscheduled holiday occurs on prescribed closing/opening date, the next working day shall then automatically be the prescribed date of closing/opening of the quotation with no change in timing.
6. **Ground for Rejection of Quotation:** The quotations are liable to be rejected if the foregoing conditions are not complied with. The quotation should be complete in all respects if a firm quotes NIL charges / consideration, the bid shall be treated as unresponsive and will not be considered.
7. **Payment:** Payment will be made within 30 days from the date of successful delivery and acceptance of goods at IIT Patna/ successful installation in case of machinery, equipments or the likes, generally through RTGS / FUND TRANSFER. Following information must be clearly written in the enclosed documents bank details for RTGS / FUND TRANSFER: -
 - a) Name of the Firm with complete postal address
 - b) Name of the Bank with Branch where the Account exist
 - c) IFSC CODE
 - d) ACCOUNT No
 - e) PAN No
 - f) GST/TIN No
8. **Liquidated Damage:** If a firm accepts an order and fails to execute the order in part or in full, as per the terms and conditions stipulated in the Purchase Order, it will be open to the institute to recover the liquidated damages from the firm at the rate of 0.5% per week of the order value subject to a maximum of 10% of the order value. It will also be open to the institute alternatively, to arrange procurement of the required stores from any other source at the risk and expense of the defaulter firm/vendor, which accepted the order but failed to execute the order according to the stipulated agreed upon. Defaulter vendor(s)/ firm(s) are also liable for blacklisting.

9. **Termination for default:** Default is said to have occurred
- a) If the supplier fails to deliver any or all of the goods/ items/ services within the time period(s) specified in the purchase order or any extension thereof granted by IIT Patna.
 - b) If the supplier fails to perform any other obligation(s) under the contract
 - c) If the vendor, in either of the above circumstances, does not take remedial steps within a period of 30 days after receipt of the default notice from IIT (or takes longer period in spite of what IIT may authorize in writing), IIT may terminate the contract / purchase order in whole or in part. In addition to above, IIT may at its discretion also take the following actions: IIT may procure, upon such terms and in such manner, as it deems appropriate, goods similar to the undelivered items/products and the defaulting supplier shall be liable to compensate IIT for any extra expenditure involved towards goods and services to complete the scope of work.
10. **Applicable Law:**
- a) The contract shall be governed by the laws and procedures established by Govt. of India, within the framework of applicable legislation and enactment made from time to time concerning such Commercial dealings / processing, as may be applicable upon IIT Patna.
 - b) All disputes are subject to exclusive jurisdiction of Competent Court and Forum in Patna, India only.
 - c) Any dispute arising out of this purchase shall be referred to the Registrar IIT Patna, and if either of the parties hereto is dissatisfied with the decision, the dispute shall be referred to the decision of an Arbitrator, who should be acceptable to both the parties, (to be appointed by the Director of the Institute). The decision of such Arbitrator shall be final and binding on both the parties.
11. The acceptance of the quotation will rest solely with the Registrar, IITP, who in the interest of the Institute is not bound to accept the lowest quotation and reserves the right to himself to reject or partially accept any or all of the quotations received without assigning any reason(s).
12. **Important:** The Director may accept or reject any or all the bids in part or in full without assigning any reason and doesn't bind himself to accept the lowest bid. The institute at its discretion may change the quantity / upgrade the criteria / drop any item, at any time before placing the Purchase Order.
13. **Force Majeure:** The Supplier shall not be liable for forfeiture of its performance security, liquidated damages or termination for default, if and to the extent that, it's delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.
- a) For purposes of this Clause, "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable. Such events may include, but are not limited to, acts of the Purchaser either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
 - b) If a Force Majeure situation arises, the Supplier shall promptly notify IIT Patna in writing of such conditions and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.
14. The successful bidder shall submit a Performance Security in favour of "Registrar, IIT Patna" within 3 days of issue of the Work Order, which shall remain valid up to 60 days beyond completion of the rental period. The amount and form of the Performance Security shall be as specified in the Work Order.
15. The in general Printed conditions of supply of the firm, if any, will not be binding on the Institute.

16. The bidders can quote only items with minimum 20% domestic value additional/local content. Local content means the amount of value added in India which shall be the total value of the item procured (excluding net domestic indirect taxes) minus the value of imported content in the item (including all custom duties) as a proportion of the total value, in percent. The bidders are required to furnish a self-certificate regarding the items meeting local content requirement, mandatorily mentioning following:
- a) Percentage of Local Content.
 - b) Location(s) at which the local value addition is made.
 - c) 'Class-I local supplier' shall get purchase preference over 'Class-II local supplier' as per instructions contained in Public Procurement (Preference to Make in India) Order 2017, as amended from time to time. The margin of purchase preference shall be 20%. In case of non-divisible items, preference shall be given as per GoI norms.
17. The successful bidder will be awarded contract and they will have to execute agreement.
18. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence must be submitted physically to the address below by Registered/ Speed Post or by hand, so as to reach before the last date and time of submission. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 25%(selected by Buyer) percentage of total QUANTITY. In case of non-divisible items, preference shall be given as per GoI norms.
19. This tender is being invited in compliance with Rule 144 (xi) of GFR Rules, 2017 as under:
- a) Bidder (including the term 'tenderer', 'consultant' or 'service provider' in certain contexts) means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firms or companies), every artificial juridical person not falling in any of the descriptions of bidders stated hereinbefore, including any agency branch or office controlled by such person, participating in a procurement process.
 - b) Any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority.
 - c) "Bidder from a country which shares a land border with India" for the purpose of this order means.
 - i. An entity incorporated, established or registered in such a country; or
 - ii. A subsidiary of an entity incorporated, established or registered in such a country; or
 - iii. An entity substantially controlled through entities incorporated, established or registered in such a country; or
 - iv. An entity whose beneficial owner is situated in such a country; or
 - v. An Indian (or other) agent of such entity; or
 - vi. A natural person who is a citizen of such a country; or
 - vii. A consortium or joint venture where any member of the consortium or joint venture falls under any of the above
 - d) The beneficial owner for the purpose of (c) above will be as under:

In case of a company or Limited Liability Partnership, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has a controlling ownership interest or who exercises control through other means.

Explanation:

- a) "Controlling ownership interest" means ownership of or entitlement to more than twenty five percent of share or capital or profits of the company;
- b) "Control" shall include the right to appoint majority of the directors or to control the management or policy decisions including by virtue of their shareholding or management rights or shareholders agreements or voting agreements;

In case of partnership firm, the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more juridical person, has ownership of entitlement to more than fifteen percent of capital or profits of the partnership;

In case of an unincorporated association or body of individuals, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has ownership of or entitlement to more than fifteen percent of the property or capitals or profits of such association or body of individuals;

Where no natural person is identified under (1) or (2) or (3) above, the beneficial owner is the relevant natural person who holds the position of senior managing official;

In case of a trust, the identification of beneficial owner(s) shall include identification of the author of the trust, the trustee, the beneficiaries with fifteen percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership.

An agent is a person employed to do any act for another, or to represent another in dealings with third person.

The registration shall be valid at the time of submission of bid and at the time of acceptance of bid.

The substantial responsive Lowest Bidder/Company/Firm/Service Provider will be declared L1 and finally successful for award of contract.

Technical Specifications

Bedding including-

(1 foam mattress, 1 cotton pillow with cover, 1 cotton bedsheet, 1 woollen blanket)

- **Requirements**
 - All bedding rolls must be placed by the vendor inside the designated hostel rooms **before 12:00 PM on 9 December 2025**. The rental charges shall apply only **after all 1900 bedding rolls have been placed in their respective rooms**.
 - The required rental period for the bedding rolls is from **9 December 2025 (12:00 PM) to 15 December 2025 (12:00 PM)**.
 - The vendor must also **maintain an adequate number of spare bedding rolls** to address any unforeseen requirements or replacements.
 - Foam mattress with cotton cover 40 mm thick or better (Mattress: 3 ft* 6ft).
 - Pillow with cotton cover (Dimension: 12inch* 18 inch).
 - Cotton Bedsheet (Dimension: 3ft*6ft).
 - Blanket (Dimension: 3ft* 6ft) (500 GSM or better for heavy winter with cotton cover, woollen and warm).
 - Bedding sheets should be in neat and clean condition.

- **Criteria for Qualifications of vendor**
 - The bidder should have a minimum experience of five (5) years providing similar services in Educational Institutes (i.e. Event management, tented services.) in Central/State government/Premiere Government Educational/ Institutions/UGC recognized College/Universities.
 - The bidder should have supplied or arranged bedding setup of more than 3000 pieces (in 1 Event/Project) in Central/State government/Premiere Government Educational Institutes/UGC recognized College/ Universities.
 - Minimum average annual financial turnover from similar services (Event Management or Tentage Setup) of INR 1.25 crore in past 3 years (2022-23, 2023-24 and 2024-2025)

DOCUMENTS TO BE SUBMITTED ALONG WITH TECHNICAL BID

SI No.	Description	Submitted (YES/ NO) Enclose Proof along with Page Number.
1.	GST Certificate	
2.	PAN Card (self attested copy)	
3.	EMD/EMD payment proof OR valid EMD exemption certificate	
4.	Complete tender document signed and sealed by the bidder	
5.	Self - Certification of Local content on Bidder's Letter head, as per Govt. of India, Make in India Policy.	
6.	The bidder should have a minimum experience of five (5) years providing similar services in Educational Institutes (i.e. Event management, tented services.) in Central/State government/Premiere Government Educational/ Institutions/UGC recognized College/ Universites. –	
7.	The bidder should have supplied or arranged bedding setup of more than 3000 pieces (in 1 Event/Project) in Central/State government/Premiere Government Educational Institutes/UGC recognized College/ Universities.	
8.	Minimum average annual financial turnover from similar services (Event Management or Tentage Setup) of INR 1.25 crore in past 3 years (2022-23, 2023-24 and 2024-2025).	

Place-

Date-

(Bidder Signature with Stamp)

Name:.....

Address.....

Email-.....

Contact No.....

PRICE BID:-

Sl. No.	Item Description	Qty.	Quoted Price (without GST)	GST	Total Price (Including GST)
01	<p>Bedding (Qty-1900) to cater the accommodation needs for the offline participants of Inter IIT Technical Meet 14.0 for 06 days on rent.</p> <p style="text-align: center;"><u>Technical Specifications</u></p> <p>Bedding including- (1 foam mattress, 1 cotton pillow with cover, 1 cotton bedsheet, 1 woollen blanket)</p> <p>* 1. Foam mattress with cotton cover, 40mm thick or better single layer, 3 ft x 6 ft dimensions, PU Foam without quilting. 2. Pillow with a cotton cover, 12-inch x 18-inch dimensions, or better. 3. Cotton bedsheet, 3ft x 6ft in dimensions or better. 4. 500 GSM or better , heavy winter, 3 ft x 6 ft blanket with cotton cover, woollen and warm. 5. Vendor must also place all the bedding arrangements in the designated rooms. 6. Bedding sets should be in neat and clean condition.</p>	<p>1900</p> <p>(for 06 days on rent)</p>			
Total Price FOR IIT Patna					
Amount in words					

Place-

Date-

(Bidder Signature with Stamp)

Name:.....

Address.....

Email-.....

Contact No.....